



Conditions of Entry Checklist

All exhibitions **are required** to submit draft Conditions of Entry (Rules) with their application for PSA recognition. Do not assume that the current rules are the same as in previous years. Items marked in red are either new, or particularly important!

All text that has been placed in boxes in this document must be copied and pasted into the Conditions of Entry

ANY DIFFERENCES BETWEEN THE CONDITIONS OF ENTRY APPROVED BY THE EXHIBITION STANDARDS DIRECTORS AND THE CONDITIONS OF ENTRY POSTED ON YOUR EXHIBITION WEB SITE, OTHER THAN THE NAMES OF YOUR JUDGES, MAY RESULT IN YOUR EXHIBITION NOT BEING RECOGNIZED IN THE FUTURE

A. THE FOLLOWING INFORMATION IS REQUIRED FOR ALL EXHIBITIONS

- 1. Exhibition name.** Do not choose a name that is the same as an existing exhibition or similar enough to be confused with that exhibition. An exhibition name may only be used once in a year. The **Regional Exhibition Standards Director (RES D)** may decide that the chosen name is not acceptable, and will ask for a replacement. The use of "PSA" as part of the name will not be permitted. .
2. When the exhibition has been recognized a PSA number will be allocated. This number must be inserted below the PSA logo in the Conditions of Entry published on the website after recognition.
3. Name, postal address and email address of the General Chairman.
4. Name, postal address and email address of person(s), or website address, if applicable, from whom to request forms for filling out and submitting entries or where forms for filling out and submitting entries may be obtained.
5. Sections, categories, and/or classes sponsored, including restrictions, if required, by individual Division rules. Themes have to be approved by the RESD. Any theme chosen must be clearly identifiable and available to all entrants - i.e. no geographical restrictions are permitted.. Themes which properly belong to Nature, Photojournalism, Photo Travel divisions will not be permitted in PID or PPD sections. The Conditions of entry must make clear which PSA Star path is applicable to each Theme - (PIDC, PIDM, ND, PJD, PTD, PPDC, PPDM etc.)
6. **Closing date** (last date for receipt of entries).
7. **Entry fee(s)** Fees must be clearly set out and explained. Fees must be the same for all entrants - no geographic, or national variation may apply. Any discount for groups must be clearly explained and available to all regardless of geographic location. Once published no alteration may be made to these discounts. Where printed catalogs are produced, or prints are to be returned, exhibitions may charge different fees for postage.
8. Names, locations, and Honors (if any) of **judges, and the sections they are judging.** **Please check the rules for judging in Exhibition Standards.** We would expect judges to have experience in the sections they are judging. At least one judge in each judging panel should have a PSA, FIAP or GPU qualification. Entrants have the right to know what qualifications & experience all the judges have, and the Conditions of Entry should give full details of these qualifications and experience.



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9. The whole block below should be copied and pasted into the Conditions of Entry.

The exhibition is open to anyone; however, an entry may be rejected when the sponsoring organization or its agent, in its reasonable discretion, believes the entry does not conform to the exhibition rules and conditions.

An entrant's images will not be presented to the judges consecutively. An entrant's four images will be distributed throughout four rounds of judging in that section. Distribution of images shall be in the same round order as submitted by the entrant.

Entries must originate as photographs (image-captures of objects via light sensitivity) made by the entrant on photographic emulsion or acquired digitally. By virtue of submitting an entry, the entrant certifies the work as his own (aliases are not permitted). The entrant permits the sponsors to reproduce all or part of the entered material free of charge for publication and/or display in media related to the exhibition. This may include low resolution posting on a website. Note: Entrants who indicate that their images may not be reproduced or used "will not be eligible for awards" or inclusion in audio-visuals of the exhibition "and could be subject to disqualification" by the exhibition sponsors.

The exhibition assumes no liability of any misuse of copyright. Images may be altered, either electronically or otherwise, by the maker. Artwork or computer graphics created by the entrant may be incorporated provided the photographic content predominates, subject to Nature, Photo Travel and Photojournalism divisional restrictions. All final work must be on photographic film, or on electronic file, or on photographic or electronic print material, mounting excepted

No title or identification of the maker shall be visible anywhere on the face of an image, print mat or mount entered in a PSA Recognized exhibition.

Each image must have a unique title. Once an image has been accepted in a PSA Recognized exhibition, that same image, or a like "in camera" or a "reproduction" duplicate of that image.

- i. may not be entered or re-entered in any section of the same Division Star Ratings class in that exhibition regardless of media, format, or title.
- ii. may not be re-titled for entry in any other PSA Recognized exhibition, including translation into another language.
- iii. images meeting the Monochrome Definition and non-manipulated color images from the same capture shall be considered the same image and must be given the same title.
- iv. PSA members working on Galaxy and Diamond Star Ratings shall be allowed to continue using different titles of monochrome versions and color versions of the same capture that have already been accepted until the required number of acceptances for those titles have been completed.

Words such as "Untitled" and "No Title" are not acceptable as part or all of an image's title, nor are camera capture filenames.

An image may be entered in only one section where acceptances of that image in multiple sections would be eligible for the same star path

Paragraph iv. above must be omitted if the Exhibition also has FIAP Patronage.

The sentence "**Artwork or computer graphics created by the entrant may be incorporated provided the photographic content predominates, subject to Nature, Photo Travel and Photojournalism divisional restrictions.**" may be omitted if Exhibition also has FIAP Patronage provided the appropriate FIAP clause "**All parts of the image must have been photographed by the author who is holding the copyright of all works submitted.**" is substituted

The Exhibition may determine actual consequences of not giving permission to reproduce. Any such consequences **must** be included in the Conditions of Entry.



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The Exhibition is responsible for monitoring entries and screening for invalid titles. Exhibitions must not create titles for entrants. Entrants submitting images with invalid titles should be given an opportunity to provide valid titles. If no titles are received by the judging, the entries should not be presented to the judges and the entry fees refunded to the entrant. Acceptances with invalid titles will not be validated for PSA Star Ratings or included in the annual Who's Who publication. Exhibitors will hold the Exhibition responsible when their acceptances are not validated, so it is in the best interest of the Exhibition to enforce this requirement by not submitting such entries to the judges in the first place.

While it is the primary responsibility of the entrant to keep records of what acceptances were accepted in what exhibition, the exhibition also bears the responsibility to assure that images already accepted are not reentered and accepted again. Duplicate acceptances will not be validated for Star Ratings applications and the member will blame the exhibition for accepting it in the first place, not PSA.

10. **Target range for acceptances.** Unless the Exhibition has FIAP patronage, then the target range for acceptance must be stated. This must not exceed 35% with the exception of 3D which cannot exceed 45%.

11. **The text in the box below **must** be pasted into the Conditions of Entry.**

If, at any time, it is determined in the reasonable discretion of the exhibition organizer or the judges before, during, or after the judging of an exhibition that an entrant has submitted entries where one or more images may fail to comply with these Conditions of Entry, including the stated definitions, the exhibition organizers reserve the right to delete the entry from the exhibition and void any or all acceptances or awards in connection with the exhibition. Fees may be forfeited or refunded in these circumstances. The entrant acknowledges that the decision of the exhibition organizers or the judges is final

In order to ensure that images comply with the Conditions of Entry and definitions, the exhibition organizers may carry out reasonable measures to verify that:

- a) the images are the original work of the entrant and
- b) the images comply with the rules and definitions as set out in these Conditions of Entry

These steps include, but are not limited to, questioning any entrant, requiring the submission of RAW files or other digital files representing the original capture of the submitted image(s), confronting the entrant with evidence that one or more submitted images fails to comply with the Conditions of Entry (also known as Entry Rules), and offering the entrant a reasonable opportunity to provide counter evidence to refute the exhibition organizer's evidence by a set deadline. Such entries that are not cleared or are still questionable after the entrant has presented evidence may be considered in breach of these Conditions of Entry, and declined. Such entries may be referred to PSA for further investigation of possible ethics violations

PSA retains the right to investigate in any way all complaints/suspensions of breaches of entry conditions, impose sanctions if deemed necessary, void the acceptances of any image found to violate the PSA rules, include the entrant's name on the list of sanctions provided to Exhibitions, and share such investigations with FIAP. Entrants automatically agree to these terms by the act of entering the Exhibition and agree to cooperate with any investigation.

If another party is submitting images on the entrant's behalf, the entrant will still be held responsible for adhering to these Conditions of Entry (Entry Rules) and will be subject to sanction for any violations to these Conditions of Entry and PSA's Statement of Ethics that may result



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12. Protection of Entrant Personal Information

The following block must be pasted in the Conditions of entry

DATA PROTECTION

By entering this exhibition, you are explicitly consenting to the personal details you have supplied, including email addresses, being held, processed and used by the exhibition organizers for purposes associated with this exhibition. You also explicitly consent to such information being sent to organizations that have accorded official recognition, patronage or accreditation to this exhibition. You acknowledge and accept that entering this exhibition means that the status and results of your entry may be made public. Method of submitting entries and any specific format or title requirements.

13. Method of submitting entries and any specific format or title requirements.
14. Date(s) of judging
15. Date for issue of Report Cards. Every entrant MUST have an individual report card
16. Date for mailing of Awards
17. Date for returning Print Entries if non-return only is not specified.
18. Date for mailing (or web site posting for entrant downloading) Catalogs
19. Type of Catalog to be produced for exhibitors and included with the entry fee.

Examples:

Printed Catalog mailed to exhibitors

Electronic Catalog on CD/DVD mailed to exhibitors

Electronic Catalog on USB Flash Drive mailed to exhibitors

PDF Downloadable from web site by exhibitors.

20. Dates and locations of public exhibitions.
- 21 **Notice to entrants:** The entire block below should be copied and pasted into your Conditions of Entry as one block and formatted as required

NOTICE: When an entrant fills in the Entry Form to submit an entry the entrant will see a feature to affirm he or she has read these Conditions of Entry when he or she fills out the entry form. If the entrant does not so affirm the entry will not be submitted

22. The current official **PSA Recognition Statement** must be on the Conditions of entry. This advertisement must be at least the same size as that of any other international recognizing body. Either a horizontal version or vertical version may be used. Make sure that you use the most up to date Recognition Statement which can be found on the PSA website and was sent to you on receipt of your application.



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B. ALL EXHIBITIONS ACCEPTING DIGITAL IMAGES

1. Specify both the horizontal pixel limits and vertical pixel limits of submitted images.
Exhibitions may not indicate their entry form software can or will resize oversized images.
Oversized images must be rejected and the entrant required to resubmit their entry with properly sized images.
2. Identify exactly how the judging is to take place, whether it is by a jury viewing the images together, or by remote on-line judging. The nature of the equipment used to display images must be specified, and the native resolution must equal or exceed the horizontal and vertical pixel limits specified for the submitted images

C. ALL EXHIBITIONS ACCEPTING PRINTS

1. Specify the size limits for print entries.
8½" x 12" limit for Photojournalism and Pictorial Prints Small Prints.
16" x 20" limit for Photo Travel, Nature and Pictorial Prints Large Prints.
Print sections recognized by Photo Travel and Nature may limit prints to 8½" x 12" instead of allowing the full 16" x 20".

Combining Large Prints and Small Prints into any single Pictorial Print section is not allowed. If an exhibition is accepting Large Pictorial Prints and Small Pictorial Prints it must offer separate sections for Large Pictorial Prints and Small Pictorial Prints.

Combining Color Prints and Monochrome Prints in any single Pictorial Print section is not allowed. If an exhibition is accepting Color Prints and Monochrome Prints it must offer separate sections for Color Pictorial Prints and Monochrome Pictorial Prints.

2. Method of mounting, if any, for print entries.
3. Copy and paste the paragraph below for all prints as necessary:

The title on the backs of prints must match the titles on the Entry Form.
Only pressure sensitive (self adhesive) labels may be used on the back of unmounted prints.
The entrant must sign the entry submittal form in the space provided to verify authorization for the exhibition to destroy the exhibitor's prints in lieu of returning them otherwise the full entry fee shall apply if the exhibition does have separate fees for return of prints and non-return of prints.

4. Copy and paste the paragraph below if offering both Pictorial Prints Large Prints and Pictorial Prints as necessary:

Prints entered in Large Color Prints and Small Color Prints may not have the same title..
Prints entered in Large Monochrome Prints and Small Monochrome Prints may not have the same title.

D. DEFINITIONS

1. **Monochrome Definition for PID and PPD monochrome** - this block is to be pasted into the Conditions of Entry

An image is considered to be Monochrome only if it gives the impression of having no color (i.e. contains only shades of gray which can include pure black and pure white) OR it gives the impression of being a greyscale image that has been toned in one color across the entire image. (For example by Sepia, red, gold, etc.) A greyscale or multi-colored image modified or giving the impression of having been modified by partial toning, multi-toning or by the inclusion of spot coloring does not meet the definition of monochrome and shall be classified as a Color Work.

Monochrome images may be entered for Nature, Photojournalism and Photo Travel but only the first sentence of the Mono definition applies. **Toned images are not permitted for these divisions.**

Exhibitions must indicate whether Monochrome images may or may not be entered in PID Color sections and must include one of the following:

Monochrome images may not be entered in PID Color sections.

or

Monochrome images may be entered in PID Color sections but if accepted will only be eligible towards PID Color Star Ratings.

Monochrome images **may not** be entered in Pictorial Prints Color Sections. Separate sections must be offered for Color Pictorial Prints and Monochrome Pictorial Prints.

2. Nature Definition

Copy and paste the PSA/FIAP Definition of **Nature Photography** below **if offering** any recognized PSA sections:

Nature photography is restricted to the use of the photographic process to depict all branches of natural history, except anthropology and archeology, in such a fashion that a well-informed person will be able to identify the subject material and certify its honest presentation.

The story telling value of a photograph must be weighed more than the pictorial quality while maintaining high technical quality

Human elements shall not be present, except where those human elements are integral parts of the nature story such as nature subjects, like barn owls or storks, adapted to an environment modified by humans, or where those human elements are in situations depicting natural forces, like hurricanes or tidal waves.

Scientific bands, scientific tags or radio collars on wild animals are permissible.

Photographs of human created hybrid plants, cultivated plants, feral animals, domestic animals, or mounted specimens are ineligible, as is any form of manipulation that alters the truth of the photographic statement.

No techniques that add, relocate, replace, or remove pictorial elements except by cropping are permitted.

Techniques that enhance the presentation of the photograph without changing the nature story or the pictorial content, or without altering the content of the original scene, are permitted including HDR, focus stacking and dodging/burning.



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Techniques that remove elements added by the camera, such as dust spots, digital noise, and film scratches, are allowed.

Stitched images are not permitted.

Color images can be converted to greyscale monochrome.

Infrared images, either direct-captures or derivations, are not allowed.

Images entered in Nature sections meeting the Nature Photography Definition above can have landscapes, geologic formations, weather phenomena, and extant organisms as the primary subject matter. This includes images taken with subjects in controlled conditions, such as zoos, game farms, botanical gardens, aquariums and any enclosure where the subjects are totally dependent on man for food.

3 If, and **ONLY IF**, the exhibition is offering a Wildlife Section or awarding the PSA Wildlife medal. then add the following:-

Images entered in Wildlife sections meeting the Nature Photography Definition above are further defined as one or more extant zoological or botanical organisms free and unrestrained in a natural or adopted habitat.

Landscapes, geologic formations, photographs of zoo or game farm animals, or of any extant zoological or botanical species taken under controlled conditions are not eligible in Wildlife sections.

Wildlife is not limited to mammals, birds and insects. Marine subjects and botanical subjects (including fungi and algae) taken in the wild are suitable wildlife subjects, as are carcasses of extant species..

The form for submitting Nature entries must include provisions for the entrant to certify that each photograph so designated complies with both the general nature definition and the authentic wildlife definition when a separate wildlife section is not offered but a wildlife award is offered

4 **PSA addition to Nature definition**

The following block must be pasted into the Conditions of entry as a PSA addition to the Nature definition.

PSA ADDITION to the joint FIAP/PSA rules

There is one hard and fast rule, whose spirit must be observed at all times.

The welfare of the subject is more important than the photograph.

This means that practices such as baiting of subjects with a living creature and removal of birds from nests, for the purpose of obtaining a photograph, are highly unethical, and such photographs are not allowed in Nature competitions. Judges are warned not to reward them

Exhibitions may add additional restrictions or clarifications to this PSA/FIAP definition but it must be made clear that this is an exhibition restriction, not a PSA one. **Exhibitions may not reduce the requirements of the Nature Definitions.**



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5. Photojournalism Definition

Copy and paste the PSA Definition of Photojournalism Photography below if offering any recognized Photojournalism sections:

Photojournalism entries shall consist of images with informative content and emotional impact, reflecting the human presence in our world. The journalistic (story-telling) value of the image shall receive priority over pictorial quality. In the interest of credibility, images that misrepresent the truth, such as those from events or activities specifically arranged for photography or of subjects directed or hired for photography, are not eligible.

Techniques that add, relocate, replace or remove any element of the original image, except by cropping, are not permitted. The only allowable modifications are removal of dust, scratches or digital noise, restoration of the existing appearance of the original scene, sharpening that is not obvious, and conversion to greyscale monochrome. Derivations, including infrared, are not eligible. All images must appear natural.

6 If, and **ONLY if**, the exhibition is offering a Photojournalism HUMAN INTEREST section, or offering a Human Interest medal, then copy and paste the following text.

Human Interest is defined as an image depicting a person or persons in an interactive, emotional, or unusual situation, excluding recreational and sports action

7. Photo Travel Definition

Copy and paste the PSA Definition of Travel Photography if offering any recognized Photo Travel sections

A Photo Travel image expresses the characteristic features or culture of a land as they are found naturally. There are no geographical limitations. Images from events or activities arranged specifically for photography, or of subjects directed or hired for photography are not appropriate. Close up pictures of people or objects must include features that provide information about the environment.

Techniques that add, relocate, replace or remove any element of the original image, except by cropping, are not permitted. The only allowable adjustments are removal of dust or digital noise, restoration of the appearance of the original scene, and complete conversion to greyscale monochrome. Other derivations, including infrared, are not permitted. All images must look natural.

8. If the Exhibition has been given recognition/patronage by other organizations, then paste the contents of the block below.

All entries shall conform to the stricter of these definitions for acceptances to be validated by all the International Organizations granting recognition or patronage

By checking off the box or accessing the link below, I indicate that I have read and agree to the contents of these pages. Either will bring me to the Application form.

<https://psa-photo.org/psaexhibitionrecognition/>



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